FIRE EVACUATION PLAN

Warehouse template

Building: _____

Floor: _____ **Date:** _____

FLOOR PLAN

N

Draw or stick your floor plan here

Mark every exit, the escape routes in green, the fire equipment, the assembly point, and YOU ARE HERE where this plan hangs.

Scale: _____

IN CASE OF FIRE

1. **Raise the alarm.** Press the nearest call point and shout "Fire!".
2. **Stop work safely.** Park forklifts and vehicles out of the walkways, lower loads and switch off machines if you can do so quickly.
3. **Leave by the nearest exit.** Use the marked walkways, not the racking aisles or vehicle routes.
4. **Call the fire service** on the emergency number below, even if the alarm is ringing.
5. **Go to the assembly point** and report to your supervisor. Drivers and visitors report too.
6. **Don't go back in** until the fire service says it's safe.

MAP KEY

- EXIT — Fire exit
- Escape route
- Alternative route
- Fire extinguisher
- Fire alarm call point
- First aid
- Assembly point
- You are here

ASSEMBLY POINT

_____

EMERGENCY CONTACTS

Emergency number: _____

Person in charge: _____

Fire warden: _____

First aider: _____

Plan made by: _____ Last checked: _____ Next review: _____

Make yours from your floor plan at evacplangenerator.com