FIRE EVACUATION PLAN

Care Home template

Building: _____

Floor: _____ **Date:** _____

FLOOR PLAN

N

Draw or stick your floor plan here

Mark every exit, the escape routes in green, the fire equipment, the assembly point, and YOU ARE HERE where this plan hangs.

Scale: _____

IN CASE OF FIRE

1. **Raise the alarm.** Press the nearest call point. The person in charge goes to the fire panel to find the zone.
2. **Call the fire service** on the emergency number below, even if the alarm is ringing.
3. **Close doors** on the fire and in the affected area to hold back smoke.
4. **Move residents** nearest the fire first, through the next set of fire doors, as your home's plan says.
5. **Count everyone** and tell the person in charge who has been moved and where.
6. **Be ready to move further,** or out of the building, if the person in charge or the fire service says so.

MAP KEY

- EXIT — Fire exit
- Escape route
- Alternative route
- Fire extinguisher
- Fire alarm call point
- First aid
- Assembly point
- You are here

ASSEMBLY POINT

_____

EMERGENCY CONTACTS

Emergency number: _____

Person in charge: _____

Fire warden: _____

First aider: _____

Plan made by: _____ Last checked: _____ Next review: _____

Make yours from your floor plan at evacplangenerator.com